



Business Improvement District

Job Description

Handyman / BID Ranger

Reporting to BID Ranger Services Manager

Fixed Term to 31.3.2021

Location:

Stall Street Bath or prevailing Bath BID Company Office HQ

Responsible for:

1. providing a handyman service to Bath BID Businesses
2. undertaking responsive cleans and supporting the acceptable appearance of the city centre.
3. providing an ambassadorial presence in the city.
4. undertaking assigned Ranger project responsibility.

Job Purpose:

1. To provide a handyman service throughout the year to our Bath BID Businesses within the city. To include general work such as furniture removal and installation, picture hanging, general repairs eg toilet seats and paint jobs.
2. To work with the BID Rangers to provide a rapid response service and highly visible cleaning programme throughout the year above the statutory provision in the baseline of the local authority. To ensure the trade waste and recycling scheme is supported. To monitor the BID area conducting regular audits reporting health and safety hazards, responding to cleaning issues, ensuring issues are resolved as quickly as possible. To work in line with the BID business plan and to the benefit of the BID.
3. To be ambassadorial, friendly and knowledgeable about the BID and a presence within the city centre. To respond to businesses and liaise regarding their individual requests. Building relationships with the businesses and reflecting a professional and responsive image. This will include shops and businesses, street traders, council staff, the police, security guards, shopping centre staff, buskers, entertainers and visitors. To be aware of health and safety and vigilant to criminal activity. To provide public reassurance as a uniformed presence in the BID area and be connected through the BID radio system for reporting problems.
4. To support the BID Ranger Services Manager with the BID's contribution to seasonal city events, campaigns and ad-hoc projects. To be a visible presence at BID events and meetings where required to represent the key element of the Bath BID.
5. To undertake the assigned project responsibility which is agreed as part of your role and seen as a development opportunity within the Bath BID and for future development of the Ranger. To comply with all Health and Safety and training requirements as directed by the BID.

Performance measures:

Your performance will be measured against targets jointly agreed at the beginning of each year and reviewed half yearly aligned to the company business plan.

Terms & Conditions:Working Hours:

Full and Part Time available, working a 5 in 7 day rota. For the proper fulfilment of duties described, it will also be necessary for the post holder to work occasional weekend, evening and bank holidays.

The job description is a guide the nature of the work required but does not form part of the contract of employment. It is neither wholly comprehensive nor restrictive and does not preclude change or development which may be required in future.

Bath BID Values

- ❖ Commitment to Excellence: a belief that everything we do must be of the highest standard and reflective of our vision to be the “go to private sector organisation for enabling businesses in Bath to succeed”
- ❖ Honest and Open: we will proactively engage with and listen to our partners seeking opinion and ensuring understanding of our ambitions and approach
- ❖ Respect and Trust: all of our actions will demonstrate a respect for the views of others and the integrity of our approach. We will treat people and issue with fairness and equality at all times